

A better inspection tells you what needs attention.

Choose a property, take photos as you go, mark the condition of the space, and download a report you can keep.

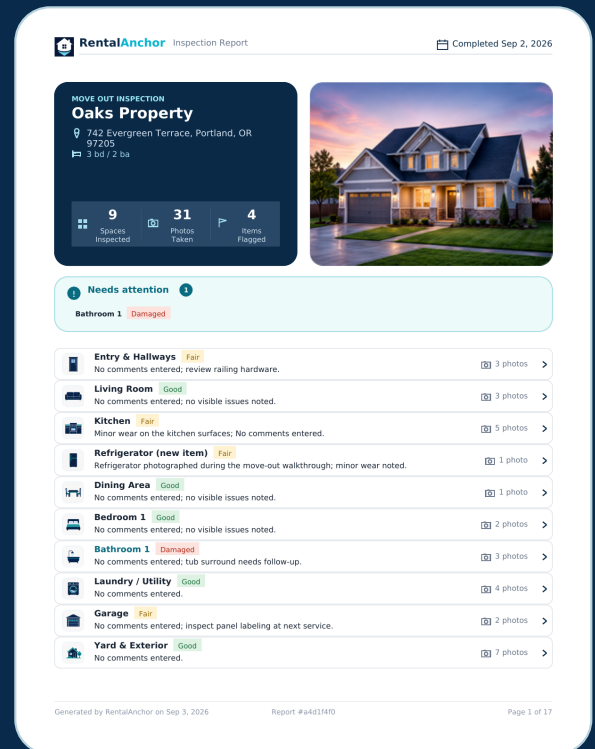
NEW FEATURE

THE INSPECTION PROCESS

- 1 Start**
Choose the property and inspection type.
- 2 Take photos**
Save photos and notes as you go.
- 3 Finish**
Download the PDF.

YOUR FINISHED REPORT

A report with the property, spaces, notes, and photos.



Example: Oaks Property move-out report

What the finished report includes

Your property details, room photos, notes, and flagged items stay together.



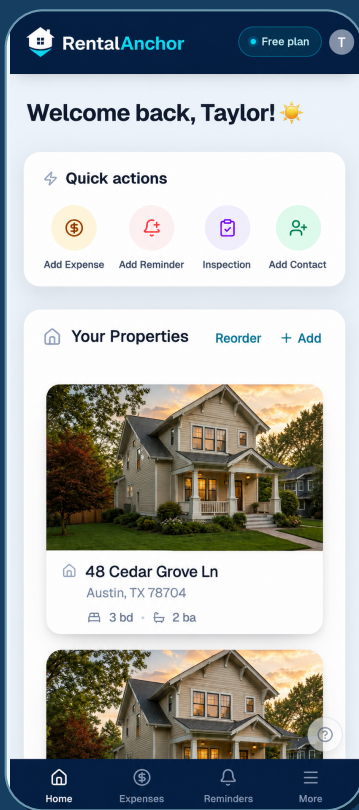
ONE CLEAR RECORD

Property details, room photos, notes, and flagged items stay together in one downloadable report.

Where to start

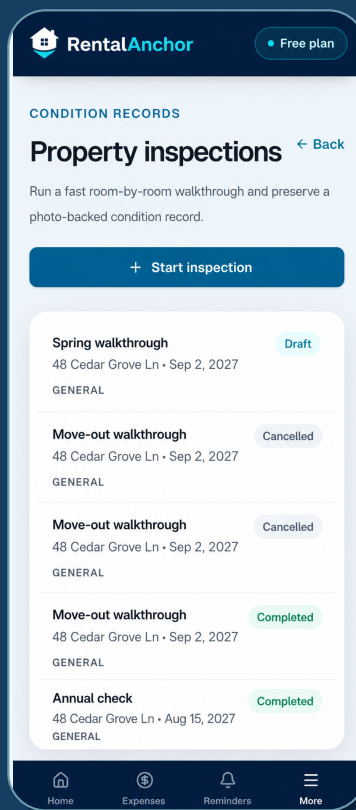
You can start an inspection from a few places. The result is the same.

DASHBOARD



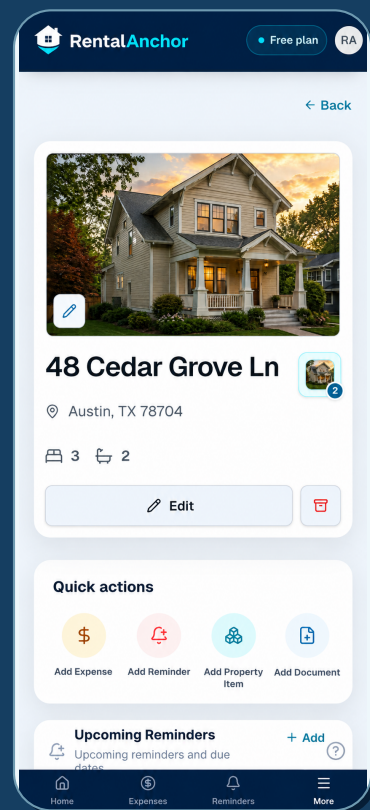
Tap Inspection under Quick actions.

INSPECTIONS



Tap Start inspection at the top.

PROPERTY OR UNIT



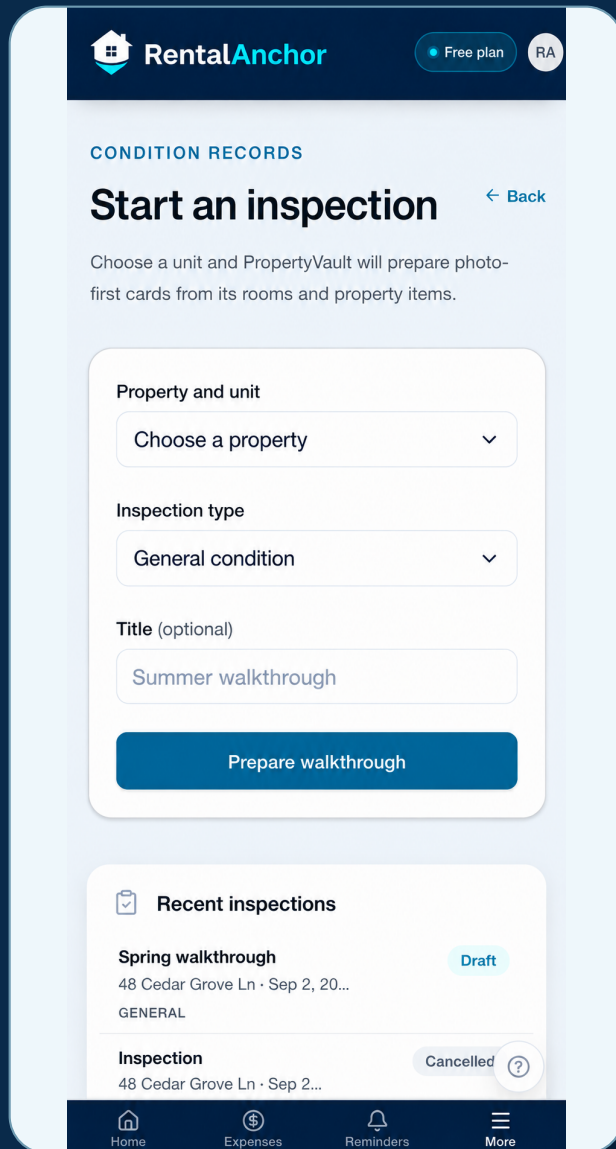
Open Inspections, then tap + Start inspection.

On a property page, the inspection stays linked to that property's unit.

STEP 1

Start the inspection

Choose the property, inspection type, and optional title. RentalAnchor builds the list of spaces for you.



ON THIS SCREEN

- 1 Choose the property**
Pick the home you want to inspect.
- 2 Choose the inspection type**
General, periodic, move-in, move-out, or turn.
- 3 Add a title if helpful**
This is optional.

Then tap **Prepare walkthrough**.

NEXT

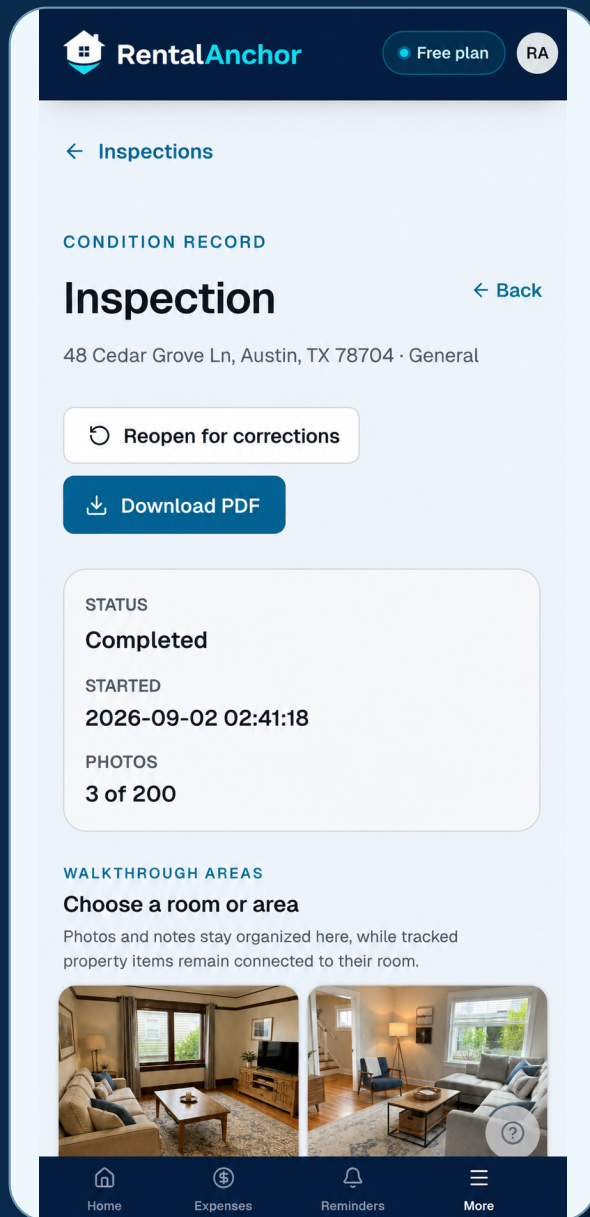
Your inspection opens with a list of spaces. Find completed inspections later under Inspections.

The property stays connected to the inspection, so the report keeps the right address and bed and bath count.

STEP 2

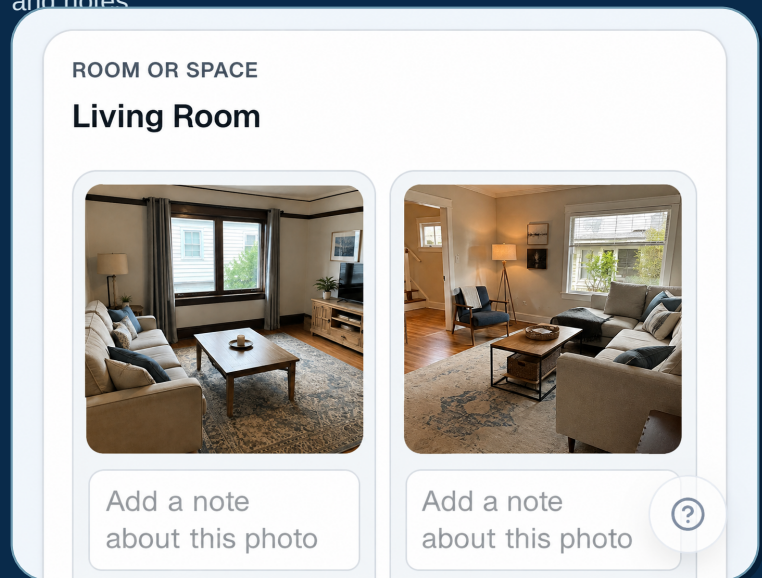
Inspect one space at a time

Pick a space, take photos, and mark its condition. Your progress saves as you go.



THE AREA LIST

Each space gets its own card. Open one to add photos and notes



- 1 **Pick a space**
Open a card such as Living Room or Kitchen.
- 2 **Take photos**
Show the space as you found it.
- 3 **Mark the condition**
Choose a condition and add a note if needed.

HOW IT FITS TOGETHER

How the pieces stay connected

The inspection starts with the property information already in RentalAnchor. Each photo and note stays with the space or item you chose.



WHAT HAPPENS TO PROPERTY ITEMS?

If you add an item after starting, sync property items while the inspection is still a draft. When you finish, choose whether an item should update the property record.

STEP 2

Add photos and notes

Use a clear photo for the space. Add a note when you want to call something out.

ROOM OR SPACE

Living Room



Add a note
about this photo



Add a note
about this photo

IN EACH SPACE

1 Photo notes

Add a note to a photo when it helps.

2 Condition

Choose the condition for the space.

3 Space note

Add a note for the space if needed.

KEEP IT SIMPLE

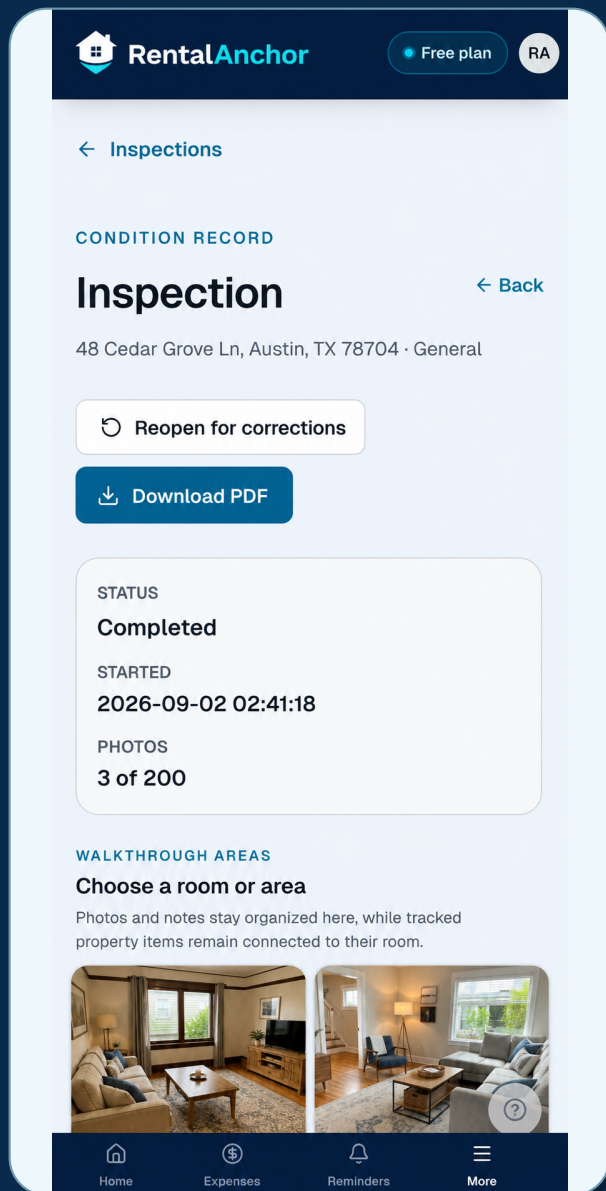
If you want to call out something, add a note to the photo or space.

The report uses what you enter. It does not guess details from a photo.

STEP 3

Finish and download

Review the spaces, mark the inspection complete, and download the PDF.



BEFORE YOU DOWNLOAD

- 1 Check the status**
It should say Completed.
- 2 Check the spaces**
Make sure the right spaces are included.
- 3 Download the PDF**
Save or share the report.

NEED TO CHANGE SOMETHING?

Reopen the inspection, make the change, and download the PDF again.



FAQ

Common questions

Short answers for the first inspection.

Where can I start?

From Dashboard, Inspections, or a property's Inspections card.

What appears in the walkthrough?

The spaces and tracked property items already connected to the property.

What if I add an item later?

Sync property items while the inspection is still a draft.

Do photos update the property by themselves?

No. Choose the update or create option when you finish.

Where do my notes go?

They stay with the photo, space, or item where you entered them.

Can I change a completed inspection?

Yes, reopen it, make the correction, and download the refreshed PDF.

Where is the final report?

Open the completed inspection and tap Download PDF.

Keep it simple: pick a place, take clear photos, add notes when helpful, and finish the report.